

JOB OPPORTUNITY

Franchise Tax Board is an equal employment opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

<input checked="" type="checkbox"/> Permanent	<input type="checkbox"/> Permanent Intermittent	<input type="checkbox"/> Limited-term (Temporary) Length _____	<input type="checkbox"/> Formal Training and Development Assignment
Position Title:	<u>Data Processing Manager II</u>	Classification:	<u>DPM II</u>
Location:	<u>HQ Sacramento/ Network Mgmt Bureau</u>	Section/Unit	<u>Enterprise Telephony & Network Svcs</u>
Salary Range:	<u>\$4,772 - \$5,757</u>	Number of Vacancies:	<u>One</u>

Job Description: (includes typical duties)

The FTB has an immediate opening for a Data Processing Manager II to work in the Enterprise Telephony & Network Services (ETNS) Section as the Manager of the Network Operations & Performance Unit. Under the general direction of the Section Manager, the incumbent will be responsible for managing technical staff that support enterprise servers including but not limited to firewalls, intrusion detection, and e-mail; enterprise network management and capacity planning; voice and data wiring infrastructure; and the administration of Service Level Agreements with decentralized technology customers. The scope of responsibility includes all hardware and software required to support these efforts; procuring, contracting, and administering cabling projects. The selected candidate will assist the Section Manager in developing and implementing performance measures and establishing continuous improvement procedures.

Required Knowledge, Skills, Abilities:

- Previous experience as either a programmer or server administrator
- Experience managing diverse groups of technical and professional staff
- Strong commitment to customer service
- Strong technology project management experience
- Experience managing analytical and problem solving teams
- Excellent written and oral communication skills
- Experience managing teams to be adaptive to changing priorities and deadlines
- Well organized and flexible
- Strong interpersonal skills, including the ability to motivate and mentor staff

Desirable Experience/Qualifications:

- Experience in planning and team facilitation is highly desirable
- Knowledge of network operations
- Exposure to performance monitoring and capacity planning

Mail or hand deliver your application by: Open until filled

Contact person: Marilyn Lee-Nielsen Telephone # (916) 845-7523

Address/Room # P.O. Box 550, Sacramento, CA 95812-550

Special Instructions Acceptable Applications DPM II or equivalent. Only the most qualified applicants will be interviewed. Include both STD 678 and resume.

To be considered for this Job Opportunity, applicants must have permanent civil service status, be reachable on an employment list or have reinstatement eligibility. **Applications will be screened and only the most qualified applicants will be interviewed.**

All applicants not currently employed with the Franchise Tax Board will be subject to a pre-employment background investigation. The investigation consists of completion of a pre-employment questionnaire, fingerprinting, and an inquiry to the Department of Justice to disclose criminal records.

TDD is Telecommunications Device for the Deaf and is reachable only from telephones equipped with a TDD device.
The California Relay Service telephone numbers are: (from TDD Phone) (800) 735-2929; (from Voice Phone) (800) 735-2922.